



The Shreveport Fire Department's Communications Division

is looking for qualified individuals to fill the position of:

FIRE COMMUNICATIONS OFFICER I

The Shreveport Fire Communications Division is the primary answering point for 9-1-1 in Caddo Parish. In addition to the call-taking function, this agency dispatches the Shreveport Fire Department and all eight Caddo Fire Districts to all fire and EMS related emergencies within Caddo Parish.

The yearly starting salary of \$39,053 is only one benefit offered by the City of Shreveport. Other benefits include: paid vacations, generous retirement benefits, health, life, and dental insurance, paid sick leave, uniform allowance, job security, and paid educational and training opportunities.

If you are self-motivated, can type a minimum of 25 words per minute, have good customer service skills, and enjoy working in a team environment, this job may be for you.

**If you are interested in learning more about a career in Fire Communications, contact us at
318-675-2200**

Applications for the civil service examination may be downloaded at
<http://www.ci.shreveport.la.us/dept/fire/fdcommcareers.htm> or picked up at:

Shreveport Fire and Police Civil Service Board
Attn: Carol Bradley, Civil Service Secretary
Government Plaza
505 Travis Street, STE 530
Shreveport, LA 71101

Completed applications and the required attachments (see below) must be received by the civil service secretary at the address listed above by: **May 9, 2008**. Approved applicants will be notified of the exact date, time and place of examination at least five days prior to the examination date.

Copies of the following **MUST** be attached to the completed application to be accepted:

- Birth certificate or proof of citizenship
- High school diploma or GED equivalency certificate
- Certificate of ability to type 25 words per minute

An Equal Opportunity Employer